

UNIVERSITY OF KALYANI

Head-Examiner/Co-ordinator



Confidential

No. CE/

Kalyani, th. 20.....

From : Controller/Deputy Controller of Examinations
University of Kalyani

To

Sri. Ripan Biswas
Dept. of Philosophy
S.R.L. Mahavidyalaya

Dear Sir/Madam,

I have the honour, by the direction of the Vice-Chancellor to inform you that you have been appointed Head-Examiner/Co-ordinator in Philosophy (Gen.) D&E-T-1A for the B.A. (Gen.) 5th Sem. Examination, 20 22. Your attention is invited to the particulars printed on the reverse. Please inform me immediately whether you are willing to accept the appointment. (Nadia Zone)

I am desired by the Vice-Chancellor to impress on you the importance and necessity of strictly maintaining the secrecy of examination results. In this connection, I am to draw your special attention to the following provision in the Regulations, of which you are no doubt already aware :—

'Examiners are required to keep the results of the examinations and the marks assigned to candidates strictly secret'.

The Vice-Chancellor hope that you will strictly adhere to the above rule, and in so far as it lies in your power, will secure its observance by the Examiners under your Control. I am to add that if you are approached by or on behalf of any particular candidate to divulge his result or do anything else of an unfair nature, you will be so good as to immediately report the matter to the undersigned, stating the Roll and Number of the candidate concerned.

Yours faithfully,

Controller/Deputy Controller of Examinations

CONTROLLER OF EXAMINATIONS
University of Kalyani

Kalyani-741235

Please detach the following letter form and return it immediately, duly filled in and signed, to the Controller of Examinations in a confidential sealed cover.

To
The Controller/Deputy Controller of Examinations
University of Kalyani

Confidential
Head-Examiner/Co-ordinator

Dear Sir,

Reference : Your letter No. CE /....., dated the..... inviting me to act as for the Examination, 20

I am willing to accept the appointment and shall abide by the rules and instructions that may be issued to me in this connection.

I declare that I shall keep strictly secret all information regarding the results of the examination with which I am concerned and the marks assigned to candidates at such examination.

Neither any near relation of mine nor any student privately coached by me is a candidate for the examination under reference.

Signature in Full

Dated, the 20

Address (with Telephone No., if any)

